



California Department of Housing and Community Development

ERF Budget Change Request Form

**This budget change request was submitted on 8/16/2025
8:22 AM**

Introduction

Please select the ERF Round for which you are submitting this budget change request:

ERF-3R

ERF-3R Budget Change Request

Select the ERF-3R Funded Encampment

City of Ojai — City Hall

Answer all of the questions below. Responses should be concise and provide specific details explaining any proposed changes to funding and/or project plans.

Generally, the effective date is the date this form is submitted, however, in unique circumstances HPD Homelessness Grants will consider approving retroactive effective dates.

What date are you requesting that the revised budget be effective?

7/1/2024

If you would like this date to be retroactive, please explain why.

To match with the City's Fiscal Year starting July 1, 2024

Are you requesting an expedited review?

Yes

Please explain why.

We are asking for the expedited review so the June 30, 2025 Budget to Actuals match with the City of Ojai and HCD.

Provide a proposed budget below.
[74_1 ERF-3-R, Budget Template_City of Ojai-Resubmitted 8.26.25.xlsx](#)

0.7 MB

**New Proposed Budget for ERF-3R funds by Eligible Use Category****Rapid Rehousing**

Rapid rehousing, including housing identification services, rental subsidies, security deposits, incentives to landlords, and holding fees for eligible persons, housing search assistance, case management and facilitate access to other community-based services.

New Proposed Budget

\$0.00

Previously Approved Budget

\$0.00

Operating Subsidies

Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.

New Proposed Budget

\$2,000,000.00

Previously Approved Budget

\$2,000,000.00

Street Outreach

Street outreach to assist eligible persons to access crisis services, interim housing options, and permanent housing and services.

New Proposed Budget

\$0.00

Previously Approved Budget

\$0.00

Services Coordination

Services coordination, which may include access to workforce, education, and training programs, or other services needed to improve and promote housing stability for eligible persons, as well as direct case management services being provided to persons.

New Proposed Budget

\$0.00

Previously Approved Budget

\$0.00

Systems Support

Systems support for activities that improve, strengthen, augment, complement, and/or are necessary to create regional partnerships and a homeless services and housing delivery system that resolves persons'

Delivery of Permanent Housing

Delivery of permanent housing and innovative housing solutions, such as unit conversions that are well suited for eligible persons.

Prevention and Shelter Diversion

Prevention and shelter diversion to permanent housing, including flexible forms of financial assistance, problem solving assistance, and other services to prevent people that have been placed into permanent

Interim Sheltering

Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing noncongregate shelters, and operations of existing navigation centers and shelters

*experiences of
unsheltered
homelessness.*

*housing from losing their
housing and falling back
into unsheltered
homelessness. This
category is only available
to serve people who
were formerly residing in
the prioritized ERF
encampment site.*

*based on demonstrated
need that are well suited
for eligible persons.*

**New Proposed
Budget**

\$344,142.04

**New Proposed
Budget**

\$10,118,319.00

**New Proposed
Budget**

\$0.00

**New Proposed
Budget**

\$0.00

**Previously
Approved Budget**

\$300,000.00

**Previously
Approved Budget**

\$10,300,000.00

**Previously
Approved Budget**

\$0.00

**Previously
Approved Budget**

\$0.00

**Improvements to
Existing
Emergency
Shelters**

*Improvements to existing
emergency shelters to
lower barriers, increase
privacy, better address
the needs of eligible
persons, and improve
outcomes and exits to
permanent housing.*

**Administrative
Costs**

*Up to 5% of grant funds
may be applied to
administrative
costs. Administrative
costs incurred by the city,
county, continuum of
care, to administer its
program allocation.*

**New Proposed
Budget**

\$0.00

**New Proposed
Budget**

\$205,000.00

**Previously
Approved Budget**

\$0.00

**Previously
Approved Budget**

\$67,461.04

Budget Change Request Total

Total New Proposed Budget

12,667,461.04

Total Previous Budget

12,667,461.04

Reason for the Request and Resulting Change**What prompted the need for this change?**

The City has requested some changes to our line costs as contracts have been approved, and the costs are being refined .

At the program level, what will change if this budget change request is approved?**Programmatically, what will be eliminated, reduced, or augmented from the previously approved budget?**

Nothing has changed since the last modification except line-item budgets changes.

Programmatically, what will be added, expanded, or augmented in the newly proposed budget?

None

Certify and Submit**Please provide any additional comments**

Thank you for letting us take the time to explain why the line-item re-allocation has been requested. The Ojai Permanent Supportive Housing Project has been redesigned both in increased housing from 20 to 30 units as well as a change in the location. The City of Ojai has refined the budget based on costs and City Council approved contracts at this time.

Title

ERF Grant Coordinator

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certifies that all information included in this form is true and accurate to the best of their knowledge.

Yes

Update

