



# California Department of **Housing and Community Development**

## ERF Budget Change Request Form

**This budget change request was submitted on 8/16/2025  
8:22 AM**

### Introduction

Please select the ERF Round for which you are submitting this budget change request:

ERF-3R

### ERF-3R Budget Change Request

#### Select the ERF-3R Funded Encampment

City of Ojai — City Hall

Answer all of the questions below. Responses should be concise and provide specific details explaining any proposed changes to funding and/or project plans.

Generally, the effective date is the date this form is submitted, however, in unique circumstances HPD Homelessness Grants will consider approving retroactive effective dates.

#### What date are you requesting that the revised budget be effective?

7/1/2024

#### If you would like this date to be retroactive, please explain why.

To match with the City's Fiscal Year starting July 1, 2024

#### Are you requesting an expedited review?

Yes

#### Please explain why.

We are asking for the expedited review so the June 30, 2025 Budget to Actuals match with the City of Ojai and HCD.

Provide a proposed budget below.



[74\\_1\\_ERF-3-R, Budget Template\\_City of Ojai-Resubmitted 8.26.25.xlsx](#)

0.7 MB



## New Proposed Budget for ERF-3R funds by Eligible Use Category

Rapid Rehousing	Operating Subsidies	Street Outreach	Services Coordination
<i>Rapid rehousing, including housing identification services, rental subsidies, security deposits, incentives to landlords, and holding fees for eligible persons, housing search assistance, case management and facilitate access to other community-based services.</i>	<i>Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.</i>	<i>Street outreach to assist eligible persons to access crisis services, interim housing options, and permanent housing and services.</i>	<i>Services coordination, which may include access to workforce, education, and training programs, or other services needed to improve and promote housing stability for eligible persons, as well as direct case management services being provided to persons.</i>
New Proposed Budget	New Proposed Budget	New Proposed Budget	New Proposed Budget
\$0.00	\$2,000,000.00	\$0.00	\$0.00
Previously Approved Budget	Previously Approved Budget	Previously Approved Budget	Previously Approved Budget
\$0.00	\$2,000,000.00	\$0.00	\$0.00
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Systems Support	Delivery of Permanent Housing	Prevention and Shelter Diversion	Interim Sheltering
<i>Systems support for activities that improve, strengthen, augment, complement, and/or are necessary to create regional partnerships and a homeless services and housing delivery system that resolves persons'</i>	<i>Delivery of permanent housing and innovative housing solutions, such as unit conversions that are well suited for eligible persons.</i>	<i>Prevention and shelter diversion to permanent housing, including flexible forms of financial assistance, problem solving assistance, and other services to prevent people that have been placed into permanent</i>	<i>Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing noncongregate shelters, and operations of existing navigation centers and shelters</i>

experiences of unsheltered homelessness.

housing from losing their housing and falling back into unsheltered homelessness. This category is only available to serve people who were formerly residing in the prioritized ERF encampment site.

based on demonstrated need that are well suited for eligible persons.

New Proposed Budget	New Proposed Budget	New Proposed Budget	New Proposed Budget
\$344,142.04	\$10,118,319.00	\$0.00	\$0.00
Previously Approved Budget	Previously Approved Budget	Previously Approved Budget	Previously Approved Budget
\$300,000.00	\$10,300,000.00	\$0.00	\$0.00

### Improvements to Existing Emergency Shelters

Improvements to existing emergency shelters to lower barriers, increase privacy, better address the needs of eligible persons, and improve outcomes and exits to permanent housing.

### Administrative Costs

Up to 5% of grant funds may be applied to administrative costs. Administrative costs incurred by the city, county, continuum of care, to administer its program allocation.

New Proposed Budget	New Proposed Budget
\$0.00	\$205,000.00

Previously Approved Budget	Previously Approved Budget
\$0.00	\$67,461.04

### Budget Change Request Total

#### Total New Proposed Budget

12,667,461.04

**Total Previous Budget**

12,667,461.04

**Reason for the Request and Resulting Change****What prompted the need for this change?**

The City has requested some changes to our line costs as contracts have been approved, and the costs are being refined .

**At the program level, what will change if this budget change request is approved?****Programmatically, what will be eliminated, reduced, or augmented from the previously approved budget?**

Nothing has changed since the last modification except line-item budgets changes.

**Programmatically, what will be added, expanded, or augmented in the newly proposed budget?**

None

**Certify and Submit****Please provide any additional comments**

Thank you for letting us take the time to explain why the line-item re-allocation has been requested. The Ojai Permanent Supportive Housing Project has been redesigned both in increased housing from 20 to 30 units as well as a change in the location. The City of Ojai has refined the budget based on costs and City Council approved contracts at this time.

**Title**

ERF Grant Coordinator

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**certifies that all information included in this form is true and accurate to the best of their knowledge.**

Yes

Update

